

# National 5 ESOL Writing – Work

## Candidate 5

**The response was awarded 14 marks. This is an excellent example of a report at this level. The candidate fully addresses the points of the task in detail and supports this using high level language.**

**Mark awarded: 14**

### **Content and organisation**

The candidate fully achieves the task with well-developed support for each point made. Writing is coherent and cohesive – the report is immediately clear and makes a good impression on the person receiving it. The style and layout are wholly appropriate, it is a good template for how a report should look, and there is clear evidence of structure and paragraphing.

### **Vocabulary and spelling**

The candidate uses an optimum range of vocabulary accurately and appropriately, with natural and context-relevant items such as: 'put forward suggestions', 'paid attention to our preferences', 'networking opportunities', 'brainstorm'. There are no spelling errors.

### **Grammar and punctuation**

The response also contains an optimum range of grammatical structures appropriately, for example, 'it is generally believed', 'I cannot but mention', 'a perfect way of building...', although there are a few minor errors. Punctuation is accurate throughout.