

The candidate was given a mark of 7 because while the response engages with the task it is insufficiently accurate in grammar and spelling (which sometimes makes the message difficult to follow) as well as having a poor paragraph on health.

Writing is generally cohesive and coherent. Task is mostly achieved with support for some points made but the 'Health and Safety' paragraph is inappropriately titled. Layout is appropriate for intended reader but style is informal for a report ('The other thing, it can deal with...'). There is clear evidence of structure.

There is a reasonably wide range of vocabulary ('diversity', 'spicy', 'ventilation') but there are many spelling errors, some of which make the message difficult to follow ('encourage', 'cafetreia', 'attract', 'spicey', 'friut', 'fare' for far, 'majority', 'tona', 'opperiuenty', 'toillite', 'exist' for exit, 'ventlation', 'healty', 'cantain').

There is a reasonably wide range of grammar (passive 'have been asked to', often correct use of modals, relatives 'which the cafeteria should serve' and 'what the staff like' and present perfect 'have suggested'). There are however frequent grammatical errors (e.g. 'the aim of the report is give'; 'suggest to serve'; 'for the each meal'; 'a healthy snacks'; 'it should be contain; 'the other point is the cafeteria must has'; 'work with the local'.