

The candidate was given a mark of 5 because the response is short in length and vocabulary is only basic.

Writing is coherent and cohesive and message is mostly clear (although it is not clear how a cafeteria can 'grow') but very simple. Style and layout are not appropriate for the intended reader – format is not that of a report. There is evidence of structure.

There is a limited range of vocabulary. 'The canteen environment should be nice and friendly' is basic, and some vocabulary from the task instruction is simply repeated -- 'sandwich fillings'/'meal deals' – without any development. There is a spelling error ('reast') but otherwise spelling is good within the limits of the vocabulary.

There is an adequate range of grammatical structures within the 100 or so words ('one thing that they would like to have'; 'lots of space for everyone to sit').

There are a number of grammatical errors ('what drink there are'; 'a staff suggestions').

Punctuation is inaccurate ('every' and 'we' should be capitalised); 'the companys' lacks an apostrophe in one instance – cf. 'a weeks menu'.